

# Professional Development Grant Application



*Professional development grants are intended for registration fees. In special cases, funding may be used for travel and/or lodging if there are no registration fees for a program or conference or if those fees have been reduced by the hosting organization.*

Credit Union: \_\_\_\_\_ Total Assets: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Years of Credit Union Service: \_\_\_\_\_

Volunteer    Employee   If employee,  full-time or  part-time?

*If completing this application on someone's behalf, please provide your contact information:*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Title of Education Program\*: \_\_\_\_\_

Session Date(s): \_\_\_\_\_ Location: \_\_\_\_\_

Grant Amount Requested: \$ \_\_\_\_\_

*\*If the program is not hosted by either CUNA or the New York Credit Union Association, please provide additional information, including website, for the event.*

Please attach an additional sheet, answering the following questions:

- In 50 words or less, please explain how attending this program or event will benefit the applicant and the credit union.
- Explain why the credit union needs financial support to cover the registration fee(s).

To complete the application process, applicant must read and check the statements below, and email information to [member.relations@nycua.org](mailto:member.relations@nycua.org) or fax to (518) 782-4266.

- By submitting this application, the applicant attests that the information contained herein is accurate and has been approved by the credit union president/manager/CEO and any additional supervisors.
- The applicant understands that notification of grant award decision will be made within seven (7) business days from the date of application submission. If the grant application is for a New York Credit Union Association events & training session or conference, please complete the event registration after receiving grant notification from the New York Credit Union Foundation.
- The applicant understands that grant funds do not cover late or cancellation fees. If the applicant does not attend or cancels enrollment to a program or event for which grant funds were received in advance, the applicant will be required to return the financial award and invoiced administrative fees.

<i>Foundation use only:</i>	Date received: _____	Date of review: _____
	Amount: \$ _____	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Approved by: _____		